

**MINUTES OF THE
HENDERSON CITY COUNCIL
REGULAR COUNCIL MEETING**

January 14, 2020

The City Council met on this date at 6:00 p.m. with Mayor John (Buzz) Fullen presiding. Council Members present included Tommy Goode, Michael Searcy, Henry Pace, Melissa Morton and Steve Higginbotham.

Staff members present included City Manager Jay Abercrombie, City Secretary Cheryl Jimerson, City Attorney Joe Shumate, Police Chief Chad Taylor, Fire Chief Rusty Chote, Public Services Director Davis Brown, Public Utilities Director Randy Boyd, Finance Director Karen Arnall, Animal Center Director Charissa Pool, Community Development Manager Billy Hughes, and HEDCO Director John Clary.

INVOCATION AND PLEDGE OF ALLEGIANCE: Previous Council Member Regional Weatherton gave the Invocation and Mayor John Buzz Fullen led the Pledge of Allegiance.

CITIZENS' COMMENTS:

Regional Weatherton asked about the status of the walking trails in Yates Park, and asked if the drainage on Bell Street could be evaluated.

Sonny Hubbard with Piney Woods Sanitation handed out a presentation about the company and is very interested in placing a bid on the Solid Waste Service Contract that is coming up for the City of Henderson.

PRESENTATIONS/ANNOUNCEMENTS:

Mayor Buzz Fullen welcomed Mr. Thomas Ward as an attendee of the meeting after 20 years of service as a Council Member.

CONSENT AGENDA: *Consent Agenda items are considered to be routine in nature and may be acted upon in one motion. Any item requiring additional discussion may be withdrawn from the Consent Agenda by the Mayor, Councilmember or City Manager, and acted upon separately.*

1. Consideration and possible action on the following Minutes: **(Jimerson)**
 - ❖ December 10, 2019 – Regular Council Meeting
2. Consideration and possible action of street closures for the Mardi Gras Event February 22, 2020. **(Taylor)**
3. Consideration and possible action upon HEDCO financials for November 2019. **(Clary)**

Council Member Steve Higginbotham made to a motion to approve the consent agenda items, duly seconded by Council Member Melissa Morton; vote was unanimous.

COUNCIL BUSINESS – REGULAR SESSION:

4. Consideration and possible action upon Standard Operation Procedures (SOP) for the Animal Center. **(Pool/Abercrombie)**

Animal Center Director Charissa Pool made a recommendation that Council approved the SOP that the City Manager Jay Abercrombie, Police Chief Chad Taylor and herself have been working diligently on for several months.

City Manager Jay Abercrombie stated the SOP are where the City can operate the Center in a very professional manner and as a no kill shelter. Charissa has shown the Procedures are working and will continue to update them as necessary.

Council Member Michael Searcy made a motion to approve the SOP as presented, duly seconded by Council Member Henry Pace; vote was unanimous.

5. Consideration and possible action upon contracting with Solid Wastes Specialists (SWS) for the Request for Proposals on Solid Waste Services in the 2020-2021 Budget year. **(Abercrombie)**

City Manager Jay Abercrombie recommended Council approve a contract with SWS to go out for bid proposals for the City of Henderson's Solid Waste Contract that ends December 31, 2020. The fees for

this service will be built into the bid proposals to reimburse the City.

Council Member Tommy Goode made a motion to authorize the City Manager to enter into a contract for Solid Waste bid proposals with SWS; duly seconded by Council Member Steve Higginbotham, vote was unanimous.

6. Consideration and possible action upon Resolution No. 20-01-01 for City's 2018-2019 Budget Amendment #7. **(Vaughn)**
7. Consideration and possible action upon Resolution No. 20-01-02 for City's 2019-2020 Budget Amendment #2. **(Vaughn)**
Mayor Fullen stated these items will be made in a joint motion.

Finance Director Karen Arnall made a recommendation that Council approve item 6 Resolution 20-01-01 budget amendment #7 for the 2018-2019 fiscal year transferring funds for the Equipment replacement fund.

She also made a recommendation that Council approve item 7 Resolution 20-01-02 budget amendment #2 for the 2019-2020 fiscal year transferring funds for Main Street (New Christmas tree downtown) and the General fund for the purchase of a new server for the City.

Council Member Melissa Morton made a joint motion to approve Resolution 20-01-01 amendment #7 for 2019 budget and Resolution 20-01-02 amendment #2 for the 2020 budget, duly seconded by Council Member Michael Searcy; vote was unanimous.

8. Consideration and possible action to abandon part of an unnamed street located in the North Woodlake Addition, City of Henderson, Rusk County, Texas by Ordinance number 20-01-40. **(Hughes)**

Community Development Manager Billy Hughes made a recommendation that Council approve the abandonment of a portion of an un-developed street between Block 3 Lot 7/1400 and Block 4 Lot 1/1400 of The City of Henderson, Rusk County. Both properties are owned by Johnny and Christy Stephens, they have requested the 50-foot abandoned street be placed on parcel 28095 known as Block 4 Lot 1/1400.

Council Member Tommy Goode made a motion to approve Ordinance 20-01-40 abandoning part of an un-developed street in North Woodlake, duly seconded by Council Member Michael Searcy; vote was unanimous.

9. Consideration and possible action regarding licenses agreement on ESRI software for the GIS and City Works programs. **(Abercrombie)**

City Manager Jay Abercrombie explained our individual license fees via a la carte pricing are around \$15,000 this year and we would need to add more later which would increase the price. We have the opportunity to lock in the full package now saving \$10,000 this year and \$5,000 next year from the normal price. There are several licenses in this package that we will want in the future that we could not afford without this group pricing.

Council Member Tommy Goode made a motion authorizing the City Manager to enter into a three-year licensing agreement with ESRI, duly seconded by Council Member Michael Searcy; vote was unanimous.

DEPARTMENTAL REPORTS:

12. The City Council may deliberate and make inquiry into any item listed in the Departmental Reports.

- A. City Manager
- B. Fire Department
- C. Police Department
- D. Animal Center
- E. Community Development
- F. Public Services Department
- G. Public Utilities
- H. Finance Department
- I. City Secretary
- J. Communications and Marketing
- K. HEDCO
- L. City Attorney

EXECUTIVE SESSION:

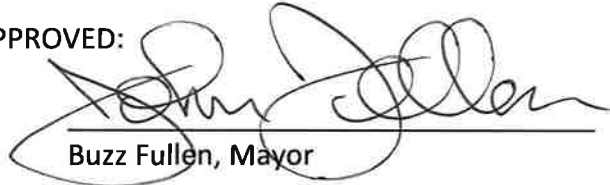
There are no items to discuss.

ADJOURNMENT:

13. Adjourn.

There being no further business to come before the Council at this time, upon a motion by Council Member Melissa Morton, duly seconded by Council Member Henry Pace; with a unanimous vote of the Council, the meeting was adjourned at 6:34 p.m.

APPROVED:



Buzz Fullen, Mayor

ATTEST:



Cheryl Jimerson, City Secretary