

RESOLUTION # 2025-04-01

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HENDERSON, TEXAS AMENDING THE MASTER FEE SCHEDULE CREATED AND ADOPTED ON APRIL 15, 2025, AND MAINTAINED WITHIN THE OFFICE OF THE CITY SECRETARY; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the City of Henderson has adopted by resolution a Master Fee Schedule containing the various Fees for Service charged by the City of Henderson; and

WHEREAS, The City Council of the City of Henderson finds that from time to time, it is necessary to amend that Master Fee Schedule to reflect changes to, and/or the creation of, new Fees for Service provided to citizens, property owners and parties doing business within the City;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HENDERSON, TEXAS:

SECTION 1.

Such Master Fee Schedule is amended to include under the heading Administration changes to certain fees.

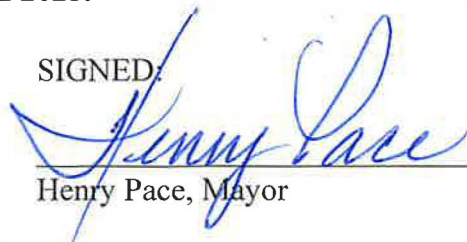
See Attachment A

SECTION 2.

This Resolution is effective immediately upon passage.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF HENDERSON, TEXAS ON THIS THE 15TH DAY OF APRIL 2025.

SIGNED:


Henry Pace, Mayor

ATTESTED:


Cheryl Jimerson, City Secretary

Attachment A

Master Fee Schedule 2025

ADMINISTRATION

The Open Records Section of the office of the Attorney General (OAG) discharges the mandates set out in Government Code, Chapter 552, Subchapter A, Section 552.009, Subchapter D, Section 552.205; and Subchapter F, Sections 552.261 through 552.274.

Common Copy Charges:		
open record Standard-size Paper	per page	\$0.10
open record Oversize Paper	per page	\$0.50
Personnel Fee	per hour	\$15.00
Thumb Drive City's cost to purchase		
Overhead charge 25% of total of open record request		
Return Check Fees		\$25.00
Oil and Gas Permit Fee		\$5,000.00
Oil/Gas Street Usage Fee increase .20 cents per ft 2025/26 budget with .05 cent increase per ft ea yr for 6 years		
Thomas Ward Court and Council Chambers	per rental	\$100.00
WAR Room	per rental	\$50.00
Mark Mann Conference Room	per rental	\$50.00
Kitchen Rental Fee - cooking	per rental	\$100.00
Kitchen Rental Fee not cooking	per rental	\$50.00

Municipal Complex after hour rentals must pay for a part time clerk @ 13.52 per hour

SYRUP FESTIVAL

Space Rental	10' x 10' Corner space	\$150.00
	10' x 10' space	\$125.00
	10' x 20' space	\$250.00
	10' x 30' space	\$375.00
Electricity		\$25.00

MUNICIPAL COURT

Technology Fund	per ticket	\$4.00
Building Security Fund	per ticket	\$4.90
Truancy Fund	per ticket	\$5.00
Jury Fund	per ticket	\$0.10
Arrest Fee	per ticket	\$5.00
Local Traffic Fine	per ticket	\$3.00
Court Payment Plan Fee	per arrangement	\$15.00
Return Check Fee		\$25.00
Truancy Fee	If applicable	\$50.00
Warrant Fee	If applicable	\$50.00
Marriage in Court Room		\$75.00

BALL FIELDS and PARKS

Softball Registration Fees-Church	per team	\$220.00
Ball Field Rental-day (w/o lights)	per hour	\$20.00
Ball Field Rental-after dark (w/lights)	per hour	\$35.00
Ball Field Rental all day	daylight to dark	\$80.00
Advertising Banners (Vendor purchases banner)	per year	\$100.00
Lake Forest Plaza	per day	\$350.00

Lake Forest Park Pavillion Rental	per 2 hours	\$20.00
Lake Forest Gazebo Rental	per 2 hours	\$20.00
Yates Park Pavillion Rental	per 2 hours	\$20.00
Fair Park Pavillion Rental	per 2 hours	\$20.00
LAKEWOOD CEMETERY		
Cemetery Spaces - Flat Markers		\$800.00
Cemetery Space - Sections K & L		\$1,200.00
Columbarium		\$1,200.00
Internment Fee		\$200.00

ANIMAL CENTER			
Adoption-Dogs			\$100.00
Adoption-Cats			\$80.00
Adoption-Others			\$50.00
Impound \$10.00 a day + rabies reclaim	1st Occurance		\$25.00
Impound \$10.00 a day + rabies reclaim	2nd Occurance		\$50.00
Impound \$10.00 a day + rabies reclaim	3rd Occurance		\$75.00
Impound \$10.00 a day + rabies reclaim	4th Occurance		\$100.00
<i>Impound Increasing by double each time after 4th occurance</i>			
Rabies Testing			\$100.00
Quarantine			\$200.00
Microchip			\$10.00
Euthanizing			\$80.00
Surrender of animal from incorporated areas outside city	per animal		\$10.00
Yearly registration fee for dangerous dogs			\$50.00
Return Check Fee			\$25.00
CIVIC CENTER			
Entire Civic Hall - Deposit			\$500.00
Entire Civic Hall - Deposit with Alcohol			\$600.00
8 Hour Rental Fee			\$800.00
All Day (8 a.m.-midnight)			\$1,000.00
2/3 Civic Hall - Deposit			\$400.00
2/3 Civic Hall - Deposit with Alcohol			\$500.00
8 Hour Rental Fee			\$550.00
All Day (8 a.m.-midnight)			\$750.00
1/3 Civic Hall - Deposit			\$300.00
1/3 Civic Hall - Deposit with Alcohol			\$400.00
8 Hour Rental Fee			\$425.00
All Day (8 a.m.-midnight)			\$500.00
Reception Room - Deposit			\$100.00
Reception Room - Deposit with Alcohol			\$200.00
8 Hour Rental Fee			\$250.00
4 hour Rental Fee			\$125.00
Conference Room - Deposit			\$50.00
Conference Room - Deposit with Alcohol			\$100.00
8 Hour Rental Fee			\$125.00
4 Hour Rental Fee			\$75.00
Kitchen Rental Fee - cooking			\$100.00
Certified Caterer Annual Fee			\$75.00
Non Certified Caterer Annual Fee			\$100.00
Piano Rental			\$150.00
Up-Lights Rental (4)	per light		\$25.00
Security Officer	per hour/per officer		\$35.00
Holiday Rental (1.5 x times normal rate)			
FIRE AND POLICE			
Accident Reports			\$6.00
Fire Reports			\$3.00

Wrecker Service <i>(not charged by city, but charged by wrecker service)</i>	\$0.00
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WATER and SEWER INSTALL/REPAIRS		
Utility Deposit Residential		\$200.00
Utility Deposit Commercial		\$300.00
Service Call to Turn Water On/Off	M - F 8:00-4:00	\$10.00
Service Call to Turn Water On/Off	After Hours	\$25.00
Water Disconnect Charges	M - F 8:00-4:00	\$25.00
Water Disconnect Charges	After Hours	\$45.00
Water Taps 3/4" (inside city limits)		\$600.00
Water Taps 3/4" (outside city limits)		\$600.00
Water Taps - Large	Materials + Labor	TBD
Meter/Box Without Tap (inside city limits)		\$140.00
Meter/Box Without Tap (outside city limits)		\$140.00
Relocating Fire Hydrant	Materials + Labor	TBD
Sewer Taps 4" (inside city limits)		\$550.00
Sewer Taps 4" (outside city limits)		\$550.00
Sewer Taps 6" (inside city limits)		\$600.00
Sewer Taps 6" (outside city limits)		\$600.00
Larger than 6" Tap (Material + Labor)		TBD
Linear Foot Charge for Curb Repair		\$25.00
Any road bore cost will be at requestor's expense		TBD
Returned Check Fee		\$25.00

WATER and SEWER RATES		
<u>Residential Water Rates - Inside City Limits</u>		
Minimum Rate (Includes 0-1900 Gallons)		\$21.00
2000 - 4900 Gallons		\$4.50 per Thousand
5000 - 8900 Gallons		\$5.00 Per Thousand
9000 - 12,000 Gallons		\$5.50 per Thousand
12,000 & Over		\$6.00 per Thousand
<u>Residential Water Rates - Outside City Limits</u>		
Minimum Rate (Includes 0-1900 Gallons)		\$31.50
2000 - 4900 Gallons		\$6.75 per Thousand
5000 - 8900 Gallons		\$7.50 Per Thousand
9000 - 12,000 Gallons		\$8.25 per Thousand
12,000 & Over		\$9.00 per Thousand
<u>Commercial Water Rates</u>		
Base / Minimum Monthly Rate	Based on Meter Size	
	<u>Inside City</u>	<u>Outside City</u>
3/4"	\$21.00	\$31.50
1"	\$31.00	\$46.50
1.5"	\$54.00	\$81.00
2"	\$76.00	\$114.00
3"	\$132.00	\$198.00
4"	\$198.00	\$297.00
6"	\$319.00	\$478.00
8"	\$660.00	\$990.00
10"	\$1,210.00	\$1,815.00
<u>Consumption Rate per 1000 Gallon Increments</u>		

Inside City Limits	\$4.50
Ouside City Limits	\$6.50

Residential Sewer Rates - (Inside City Limits)	
Minimum Charge Includes 0 - 1900 Gallons	\$19.00
2000 & Over	\$4.50 per Thousand
Maximum 12,000 Gallons	
Residential Sewer Rates - (Outside City Limits)	
Minimum Charge Includes 0 - 1900 Gallons	\$28.50
2000 & Over	\$6.75 per Thousand
Maximum 12,000 Gallons	
Commercial Wastewater Rates (Inside City Limits)	
Minimum Charge Includes 0 - 1900 Gallons	\$22.00
2000 & Over	\$6.00 per Thousand
Commercial Wastewater Rates (Outside City Limits)	
Minimum Charge Includes 0 - 1900 Gallons	\$33.00
2000 & Over	\$9.00 per Thousand
Rural Water Supply Corporations	
Base / Minimum Monthly Rate	Based on Meter Size
3/4"	\$18.39
1"	\$24.52
1.5"	\$49.04
2"	\$78.46
3"	\$147.12
4"	\$245.20
6"	\$490.40
8"	\$784.64
10"	\$1,127.92
First 2000 gallons included in minimum charge. Volume charge for each 1,000 gallons would increase from	

COMMUNITY DEVELOPMENT

MISCELLANEOUS

Alcohol	TABC	Website
Board of Adjustment Meeting		\$150.00
Certificate of Occupancy		\$100.00
Re-inspection fee		\$35.00
Communication and/or Microwave Tower Wind Turbine		\$495.00
Demolition of Building (asbestos report required)	Residential	\$50.00
Demolition of Building (asbestos report required)	Commercial	\$100.00
Driveway Permit (no permit needed-inspection required)		no fee
Fire Flow Verification		\$50.00
Food Service License (charged by # of tables)		\$150.00
0-5		\$225.00
6-20		\$300.00
21-35		\$350.00
36-55		\$400.00
55 & up		\$50.00
Late Fee		\$50.00
Day Care		\$75.00
Temporary Vendor	per day	\$50.00

Foundation Repair	\$35.00
Gas Permit/Gas Test	\$35.00
If test fails - re-inspection	\$35.00
Irrigation Inspection (Backflow license and test required)	\$35.00
Mobile Homes (must meet current zoning requirements)	\$100.00
Signs: less than 50 sq.ft.	\$35.00
Over 50 sq.ft.	\$35 + .20 sq.ft.
Special Temporary Signs	\$30.00
Standard Temporary Signs	\$30.00
Trailer or portable signs	\$25.00
Minor Plat Application	\$50.00
Building moving fee - Residential or Commercial	\$150.00
Planning & Zoning Meeting	\$150.00
Plan Review	1/2 bldg permit
Site Plan Application	1/3 bldg permit
Underground tanks (removal or install)	\$50.00
Vendor	per day \$25.00
Vendor	per week \$100.00
Solicitor permit	per year \$15.00

RESIDENTIAL CONSTRUCTION

New Home, single family, Duplex, Townhome (Includes garages, carports, porches & covered walkways)	up to 2000 sq. ft.	\$600.00
New Homes, single family, Duplex, Town Home (Includes garages, carports, porches & covered walkways)	over 2000 sq.ft	\$600 + .20 per sq ft
Remodel existing structure/room		\$125.00
Additions to existing residential structure		\$125.00
Roofing - Residential	re-decking + \$50	\$50.00
Roofing - Commercial	re-decking + \$50	\$100.00
Replacement Windows- 4 or more		\$55.00
Fencing- Block, Wood, Chainlink		\$35.00
Retaining walls over 4' high		\$100.00
Prefabricated patio covers & carports		\$50.00

ASSESSORY STRUCTURES

Storage Buildings less than 200 sqft - permit required	Permit Required	no fee
Storage Buildings 201 to 300 sq. ft.		\$50.00
Buildings over 301 sq ft (Garages, shops, carports)		\$50 + .20 sq.ft.
Prefabricated carports		\$50.00
Decks, patio, pergola or gazebos		\$.20 sq.ft.

MECHANICAL PERMIT FEES

Building Size	Change Out	New Construction
0 - 1500 sq.ft.	\$70.00	\$90.00
1501 - 2500 sq.ft.	\$80.00	\$100.00
2501 - 3500 sq.ft.	\$90.00	\$110.00
3501 - 5000 sq. ft.	\$100.00	\$120.00
5001 or larger	\$110.00	\$130.00
RE-inspection Fee		\$35.00
Commercial kitchen hood and duct work (does not include fire suppression system)		\$35.00

COMMERCIAL CONSTRUCTION

New Apartments or Additions to existing apartments	\$.32 per sq. ft.
New Industrial Structures or Additions to Existing	\$.32 per sq. ft.
New Commercial Structure or Addition to Existing	\$.40 per sq. ft.
New Commercial Shell or Tenant Finish Out	50% of new construction fee
Commercial Alterations or Remodels to Existing	50% of new construction fee
Commercial or Multi-family Plan Review	1/2 of building permit fee

SWIMMING POOLS

Above ground pools less than 24" deep	No permit	no fee
Above ground pools over 24" deep - permit required	Permit Required	\$50.00
Inground pools - permit required	Permit Required	\$200.00

ZONING FEES

Minor Plat	\$50.00
Board of Adjustment	\$150.00
Replat	\$100.00
Final Plats	\$100.00
Site Plan Preliminary Plat	\$150.00
Site Plan Final Plat	\$150.00
Planned Unit Development Preliminary Plat	\$150.00
Planned Unit Development Final Plat	\$150.00
Special Use Exemption	\$150.00

RESIDENTIAL ELECTRICAL PERMIT FEES

Minimum Permit up to 1500 sq.ft. under roof		\$35.00
Over 1500 sq.ft.	Plus \$2 ea 100 sq.ft.	\$35 + \$2
Temporary Service Pole	each	\$35.00
Outlet & Switches and Light fixtures	each	\$1.00
Swimming pool electrical permit		\$50.00
Re-wire House 1500 sq.ft. or less		\$35.00
1501 sq.ft. or more	Plus \$2 ea 100 sq.ft.	\$35 + \$2
Meter Loop (up to 200 amp)		\$35.00
Residential Electric Service Charge		\$35.00
Re-inspection fee		\$35.00
Electric Range, Cook Top, Oven, Dryer, Water heater	each	\$2.00

COMMERCIAL ELECTRICAL PERMIT FEES

Meter Loop (200 amp to 1000 amp)		\$45.00
Outlet & Switches and Light fixtures/fans 110 volts	each	\$1.00
Outlet & Switches and Light fixtures/fans 220 volts	each	\$2.00
Electric Motors	1st motor	\$30.00
Electric Motors	each additional	\$15.00
Sign Circuit		\$35.00
Miscellaneous Items Not Listed Above		\$10.00
Reinspection fee		\$100.00

FIRE PREVENTION FEES

Fire Sprinkler System Permit (Plan Review & Inspection)	\$150 minimum	\$.08 sq.ft.
Fire Alarm Permit (Plan Review & Inspection)	\$50 minimum	\$.08 sq.ft.
Special Fire Department Permits or Inspections		\$150.00

PLUMBING PERMIT FEES

Issuing permit		\$35.00
Each fixture, floor drain or trap		\$5.00
New construction (includes plumbing and gas permit	up to 10,000 sq.ft.	\$.02 per sq.ft.

Exhibit A

Size	1 lift per wk	2 lifts per wk	3 lifts per wk	4 lifts per wk	5 lifts per wk	6 lifts per wk	Extra Lifts
2 CY	89.46	168.19	208.76	253.29	305.08	351.60	50.22
3 CY	109.37	182.36	227.55	282.78	340.78	376.72	62.79
4 CY	133.96	229.56	286.52	304.91	382.72	414.39	74.34
6 CY	166.01	280.04	368.12	387.84	447.74	489.26	91.53
8 CY	214.58	301.08	423.67	582.15	689.85	732.35	100.45
Size	Delivery	Rent/Day	Rent/Month	Per Haul	Deposit	Disposal per Ton*	
20 CY	115.00	3.45	118.86	571.35	650.00	43.70	
30 CY	115.00	3.45	118.86	734.61	750.00	43.70	
40 CY	115.00	3.45	118.86	879.03	900.00	43.70	
	Lock Bar 11.50						
	Roll-Off Compactors						
		Per Haul up to 5 Tons	Disposal per Ton over 5 Tons				
	Rent/Month						
15 yd SC	103.50	690.66	43.70				
20 yd SC	103.50	816.24	43.70				
25 yd SC	103.50	847.62	43.70				
30 yd SC	103.50	941.32	43.70				
35 yd SC	103.50	941.32	43.70				
40 yd SC	103.50 receiving container rent. Unit price negotiated	1,004.59	43.70				
	Commercial Hand Load						
	Service per Week						
	1	2	3	4	5		
1 Cart	30.57	44.53	58.46	78.39	98.52		
2 Carts	36.55	50.47	64.44	84.39	104.31		
3 Carts	42.51	56.48	70.41	90.39	110.26		
4 Carts	48.50	62.43	76.39	96.34	116.24		
5 Carts	60.53	75.33	100.45	125.57	150.68		
	Residential Carts						

