



# CITY OF HENDERSON CHRISTMAS PARADE PACKET

## ENTRY FORM

**DATE:** Thursday, December 2, 2021

**TIME:** 6:00PM – Immediately following the Tree Lighting Ceremony

**ENTRY FEE:** \$20.00 – make payable to City of Henderson

**DEADLINE:** Friday, November 19, 2021

**COMPLETE & RETURN WITH PAYMENT TO:** Henderson Civic Center  
Attn: Kaitlin Smith  
1500 Lake Forest Parkway  
Henderson, TX 75652

**Organization Name:** \_\_\_\_\_

**Responsible Party's Name:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip Code:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Commentary Section:**

Please don't skip - this will be read as you pass by the stage & is VERY important!

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**CHOOSE THE FOLLOWING CATEGORY THAT BEST FITS YOUR ENTRY:**

**Auto Unit**

Organization Name: \_\_\_\_\_

Driven By: \_\_\_\_\_ Length: \_\_\_\_\_ ft.

Number of Vehicles: \_\_\_\_\_

**Competitive Float – To Be Judged (Prizes: 1<sup>st</sup> – \$200, 2<sup>nd</sup> – \$150, 3<sup>rd</sup> – \$100)**

Organization Name: \_\_\_\_\_

Title of Float: \_\_\_\_\_

Driven By: \_\_\_\_\_

Total Length: \_\_\_\_\_ ft. (Float + Vehicle)

**Float / Tractor/ Trailer / Truck / Van / Wrecker / 18-Wheeler (CIRCLE ONE)**

Organization Name: \_\_\_\_\_

Driven By: \_\_\_\_\_ Length: \_\_\_\_\_ ft.

**Livestock Unit**

Organization Name: \_\_\_\_\_

Number of Participants: \_\_\_\_\_

**Walking Unit**

Organization Name: \_\_\_\_\_

Number of Participants: \_\_\_\_\_



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I/We understand the requirements for participating in the City of Henderson Christmas Parade and agree to abide by the requirements as outlines in the Parade Rules. Should this entry hinder, in any way, the progress of the parade, I/We hereby agree to be governed by instructions received from any Parade Official (including Henderson Police Officers) for entry being directed to leave the parade route.

I/We have completed the Commentary Section to assist the announcer with information about this entry and it is included.

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Signature of Responsible Party

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Date

**MANDATORY SAFETY MEETING:** Monday, November 22<sup>nd</sup> – 6:00PM, Henderson Civic Center  
The “Responsible Party” and/or Driver MUST attend! The parade route map, lineup number, and safety instructions will be provided at this meeting.

**Thank you so much for your participation in the parade!** If you have any questions, please contact Kaitlin Smith at (903)-392-0691 or [ksmith@hendersontx.us](mailto:ksmith@hendersontx.us).



# CITY OF HENDERSON CHRISTMAS PARADE PACKET

## RULES & REQUIREMENTS

**Parade Date:** December 2, 2021 at 6:00PM – Immediately following the Tree Lighting Ceremony

### **Entry Requirements:**

- Santa Claus has already been invited! Please no Mr. or Mrs. Claus costumes, or likenesses.
- **Absolutely no tossing or handing out items!** This includes but is not limited to: candy, beads, or toys.
- The Henderson Christmas Parade is a family-friendly event for all ages, and every entry in the parade is expected to respect this. All costumes, outfits, dance moves, behaviors, attitudes, and language must be appropriate for a young audience and will be held to a high standard. Failure to comply may result in removal from the parade without warning, and may jeopardize participation in the future.
- A **MANDATORY** Safety Meeting will be held at the Henderson Civic Center on Monday, November 22<sup>nd</sup> at 6:00PM. The “Responsible Party” and/or Driver **MUST** attend! The parade route map, lineup number, and safety instructions will be provided at this meeting.

### **Parade Lineup:**

- **Lineup will begin at 5:00PM on South Marshall St.**
- Numbered position markers will be placed by the curb along the parade route.
- Your lineup number card **MUST** be clearly displayed in the driver’s side window, or exterior door panel.
- Non-parade vehicles are not permitted into the lineup areas.

### **Parade Route:**

- Parade length is estimated to be between 35-45 minutes.
- A parade route map will be provided at the mandatory Safety Meeting.
- The parade will end on South Marshall St., please go as far down as possible before disbanding.

### **Judging**

- The Judge’s Booth will be located in front of the Rusk County Library on East Main St.
- Prizes for Competitive Floats are as follows: 1<sup>st</sup> – \$200 2<sup>nd</sup> – \$150 3<sup>rd</sup> – \$100

### **Weather**

- In the event of inclement weather, a decision will be made by 9:00AM on the day of the parade.
- The alternate parade date is: Tuesday, December 7<sup>th</sup>

### **COVID-19**

- Given the evolving nature of the pandemic, additional safety measures may be required, and are subject to change at any time.

**Thank you for keeping the City of Henderson Christmas Parade safe & fun!**

If you have any questions, please contact Kaitlin Smith at (903)-392-0691 or [ksmith@hendersontx.us](mailto:ksmith@hendersontx.us).